

INSTRUCTIONS FOR LIMITED OPEN ENROLLMENT INTO UNION MINE HIGH SCHOOL FOR THE 2012–13 SCHOOL YEAR

The El Dorado Union High School District Board of Trustees has approved limited open enrollment into Union Mine High School for the 2012–13 school year. Union Mine's enrollment projection for 2012–13 indicates that the school's permanent capacity will allow for 32 limited open enrollment transfers.

To Apply:

Note—Only residents within the El Dorado Union High School District's attendance boundaries may apply.

Applicants may obtain the *Limited Open Enrollment Transfer Request* (Form 5116.2B2), as follows:

1. At the front office at each high school within the El Dorado Union High School District.
2. On-line at www.eduhsd.net.
3. At the El Dorado Union High School District Office, located at 4675 Missouri Flat Road, Placerville.

Submission of Form:

The *Limited Open Enrollment Transfer Request* may be submitted during the Limited Open Enrollment Period, from **December 1, 2011, through January 20, 2012, no later than 4:00 p.m.** Forms submitted after this date will not be considered.

One form only may be submitted by each family. Applicants must submit their form, as follows:

1. Hand-delivered to Student Services or Reception at the El Dorado Union High School District Office, located at 4675 Missouri Flat Road, Placerville. Upon receipt, the form will be date stamped, and a copy of the form will be returned to the submitter as proof of submission.
2. On-line at www.eduhsd.net. You will be sent an on-line acknowledgment of your submission.

Directions to the District Office may also be obtained on-line.

Random Selection Process:

The District will perform a computer-generated random selection using all the requests that have been received by the **January 20, 2012, 4:00 pm, deadline**. Each Request will be assigned a randomized numerical ranking based on this process,

and selected requests will be offered enrollment to Union Mine High School in accordance with this ranking. However, if one of the initial 32 selected requests should decline the offer of enrollment, then enrollment will be offered to the next request on the ranked list. A waiting list will be retained until the end of the 2011–12 school year.

Siblings:

Per district policy, a student who has a sibling who is currently attending Union Mine High School and will continue to attend for the 2012–13 school year will be allowed to attend Union Mine. These students will not be considered to be a part of the 32 transfers that are selected through this open enrollment process.

Younger siblings of the 32 students selected will be granted enrollment into Union Mine High School providing the student selected continues to be concurrently enrolled at Union Mine, per the District's sibling policy.

Sports Eligibility:

If a student is presently attending a high school and is participating in sports, CIF rules regarding eligibility at Union Mine High School will apply. If applicable, parents and students should check CIF rules regarding eligibility prior to submitting a request.

Transportation:

Parents will be responsible for providing transportation to and from school for students receiving a limited open enrollment transfer.

Questions:

Questions regarding the limited open enrollment transfer process to Union Mine High School may be directed to Student Services at (530) 622-5081 ext. 7229 or ext. 7224.

**DEADLINE TO SUBMIT REQUEST FORMS:
4:00 PM, JANUARY 20, 2012**